

Ohio Department of Children and Youth  
**OHIO PUTATIVE FATHER REGISTRY - REGISTRATION FOR FATHERS**

The following information, if it is completed and submitted within 15 days of the child's birth, will enable you to be notified in the case of an adoption proceeding involving a child of whom you may be the father.

Please go to <https://pfr-pub.jfs.ohio.gov/> and complete the Putative Father information online. **This is the preferred method of submitting Putative Father information.**

If you do not have access to complete the Putative Father information electronically, you or your attorney can complete this form and submit the information to [OhioPFR@childrenandyouth.ohio.gov](mailto:OhioPFR@childrenandyouth.ohio.gov), by U.S. mail or in person.

You can contact the Ohio Putative Father Registry with any questions by calling 1-888-313-3100 or emailing registry staff at [OhioPFR@childrenandyouth.ohio.gov](mailto:OhioPFR@childrenandyouth.ohio.gov).

<b>SECTION I: IDENTIFYING INFORMATION ABOUT THE FATHER</b>		
Father's LAST Name	FIRST Name	MIDDLE Name
Social Security Number	Phone Number	
Date of Birth (MM/DD/YY)	Race	
Other names by which father may be known 1.	3.	
2.	4.	
Home Address	Father's Email Address	
City, State, Zip		
Father's Mailing Address/Apt. (If different than above)		
City, State, Zip		
<b>SECTION II: IDENTIFYING INFORMATION ABOUT THE MOTHER</b>		
Mother's LAST Name	FIRST Name	MIDDLE Name
Social Security Number	Phone Number	
Date of Birth (MM/DD/YY)	Race	
Other names by which mother may be known 1.	3.	
2.	4.	
Home Address		
City, State, Zip		

Mother's Mailing Address/Apt. (If different than above)

City, State, Zip

**SECTION III: IDENTIFYING INFORMATION ABOUT THE CHILD**

Child's LAST Name	FIRST Name	MIDDLE Name
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Race	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
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Estimated Due Date of Mother (MM/YY)	Child's Date of Birth (MM/DD/YY)
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Child's Birthplace	City	State
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Hospital name, if any

Birth Certified <input type="checkbox"/> Yes <input type="checkbox"/> No	Multiple Birth <input type="checkbox"/> Yes <input type="checkbox"/> No
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**SECTION IV: ACKNOWLEDGEMENT**

I have read, or someone has read to me, the instructions to Putative Fathers before signing this form, and I understand that completing this form is not enough to protect my rights to be legal father of the child identified on this form. For further information on filing a parentage action form contact:

Office of Child Support Enforcement  
Ohio Department of Job and Family Services  
30 E. Broad Street 38<sup>th</sup> Floor  
Columbus, Ohio 43215  
1-800-686-1556

It is preferred that Putative Father information is completed electronically by going online to <https://pfr-pub.jfs.ohio.gov/>.

If you are unable to complete Putative Father information online you can send the completed form by email at [OhioPFR@childrenandyouth.ohio.gov](mailto:OhioPFR@childrenandyouth.ohio.gov), or deliver the completed form in person, by mail or overnight mail delivery service to:

<b>Mailing address:</b> Ohio Department of Children and Youth Ohio Putative Father Registry P.O. Box 183204 Columbus, Ohio 43218	<b>Physical/Overnight Delivery Address:</b> Ohio Department of Children and Youth Ohio Putative Father Registry 246 N. High St. Columbus, Ohio 43215
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**I certify that the information provided above is true and correct to the best of my knowledge. I understand that a person who knowingly or intentionally registers false information on this form commits a Misdemeanor of the First Degree.**

**I understand that I must tell the Putative Father Registry if I change my address or if any other information changes on the form so that I can be located if the child I have identified becomes the subject of an adoption.**

Signature of Putative Father	Date
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## INSTRUCTIONS FOR COMPLETING DCY 01694, OHIO PUTATIVE FATHER REGISTRY - REGISTRATION FOR FATHERS

### Read and follow carefully:

- A. Under Ohio law, a “putative father” is a male who may be a child’s father, but who is not married to the child’s mother on or before the date that the child is born, or who has not established paternity of the child in a court proceeding before the filing of an adoption petition for the child.
- B. If you believe you may be a putative father, and if you wish to be notified of an adoption proceeding involving a child of whom you are, or may be, the father, **you should complete the Putative Father Registration form online at <https://pfr-pub.jfs.ohio.gov/>.**
- C. It is your responsibility to be sure that the information contained on the form is accurate and complete. If you fail to provide accurate information, you may not receive notice of the child's adoption, and you may lose any parental rights you might have in relation to the child.
- D. The address you provide must be an address at which you can be contacted. A post office box is not acceptable. If you cannot be contacted at the address you provide, you may not receive notice of an adoption, and you may lose any parental rights you might have in relation to the child.
- E. If you do not have an address where you can receive notice of an adoption, you may designate another person as your agent.
- F. **IMPORTANT!** If your address or any other information on the form changes, you must file an amended registration form immediately. Your failure to do so could cause you to lose the opportunity to receive notice of an adoption and to lose any parental rights you might have in relation to the child.
- G. **IMPORTANT!** In order for you to receive notice of an adoption, you must register no later than 15 days after the birth of the child. You **MAY** register prior to the birth of the child.
- H. If you have questions about your rights as a putative father, you should consult an attorney.
- I. If you are not able to complete the Putative Father Registration information online, you must submit the completed and signed form either electronically by email, in person, by mail or express mail delivery service to:

<b>Online:</b> <a href="https://pfr-pub.jfs.ohio.gov/">https://pfr-pub.jfs.ohio.gov/</a>	<b>Email:</b> <a href="mailto:OhioPFR@childrenandyouth.ohio.gov">OhioPFR@childrenandyouth.ohio.gov</a>
<b>Mailing Address:</b>  Ohio Department of Children and Youth Ohio Putative Father Registry P.O. Box 183204 Columbus, Ohio 43218	<b>Physical/Overnight Delivery Address:</b>  Ohio Department of Children and Youth Ohio Putative Father Registry 246 N. High St. Columbus, OH 43215